## LECOM BRADENTON COLLEGE OF OSTEOPATHIC MEDICINE STUDENT REQUEST FORM FOR EXCUSED ABSENCE

## • This form must be submitted at least 10 days prior to absence or submitted upon returning to class for urgent absences.

• All excused absences must be accompanied by confirming documents (Examples: conference itinerary, doctor's note for medical, obituary for death) and submitted to the Director of Student Affairs with the appropriate signatures. The student is responsible for all educational material presented during the absence (refer to the LECOM Bradenton Academic Catalog & Student Handbook). Course Director signature is required for all absences.

Bradenton Academic Catalog & Student Handbook). Course Director signature is required for all absences. • Students attending conferences, meetings, research symposiums, etc. MUST have a 3.0 GPA or greater (refer to the LECOM Bradenton Academic Catalog & Student Handbook). PLEASE CHECK YEAR: MS1 □ MS2 □ MS3 □ MS4 □ Name of Student: (Print) Date: Student ID#: Reason for Request: Dates of Request: Any examination(s) scheduled during absence: No Yes Course Director Signature: List: 2. Course Director Signature: \_l No Yes Any required class(es) scheduled during absence: Course Director Signature: List: 2. Course Director Signature: Course Director Signature: **Rescheduled Examinations:** Date: Student's Signature: Date □Yes Bradenton Registrar - Student has a CUM GPA of 3.0 or greater Signature: Date  $\square$ No □Yes Dean of Preclinical Education (First and Second Year Students) Signature: Date  $\square$ No

□Yes

 $\square$ No

Date

Revised: 2/08/2023

Signature:

Signature:

APPROVED) Date

Dean of Clinical Education (Third and Fourth Year Students)

Director of Student Affairs (Date student is notified APPROVED OR NOT